

Benjamin PTO Board Meeting

Monday, May 12th, 2014

6:30 pm

- 1) Welcome
- 2) Secretary Report
 - a. April Minutes approval
 - i. Motion to approve by Carrie Baumann
 1. Seconded by Mandy Fischer
- 3) Treasurer Report
 - a. Carnival expenses
 - b. 5th grade gifts
 - c. Pizza party
 - d. Clothespin Puppetry Assembly
 - e. Supply Kits expenses and income
 - f. Donation of \$788.47 is expected to go to the Back to School Alliance
- 4) Principal Report
 - a. Enrollment at 580
 - b. Fewer kindergartners coming in than 5th graders coming in (approx. 30 less)
 - i. Three Kindergarten Classes
 - ii. Four 1st Grade Classes
 - iii. Three 2nd Grade Classes
 - iv. Four 3rd Grade Classes
 - v. Three 4th Grade Classes
 - vi. Four 5th Grade Classes
 - c. Some of the Benjamin teachers are being shifted. Mrs. Wall is moving to Colene Hoose; Mrs. Clayton was a Reduction-in-Force (RIF).
 - d. Mrs. Gerike will be moving to 1st grade.
 - e. No retirements
 - f. Mrs. Gerike and Mrs. Current both due in July; could miss a couple weeks at the beginning of next school year.
 - g. Thanks for the Staff Appreciation Week.
 - h. School Chorus @ Cornbelters - May 21st
 - i. Talent Show – May 23th
 - j. Last day of School – June 2nd
 - k. The Science Fair was excellent. Mrs. Johnson and Mrs. Sewell did a fantastic job!
- 5) Teacher Report
 - a. Again, shared appreciation for the Staff Appreciation week.
 - b. BN Book Fair was a success, should have \$750 coming in.
 - c. Clothes Pin Puppets were really well received.

- 6) Vice President/Dine to Donate
 - a. School supply kits have been ordered. – 198 kits
 - b. Need about 6-7 volunteers the week of July 28th (sort and organize) and again August 4th to hand out.
 - i. Shanna will work with Margaret Heger to arrange getting a signup genius for this.
 - c. No new dine and donate
- 7) Committee Reports
 - a. Box Tops
 - i. \$1185.36 came in for Box Tops
 - ii. Setting up for summer collection
 - b. Carnival
 - i. Profit for carnival: \$8166.90
 - ii. Need to get Teacher Liaisons earlier. They help get volunteers, get the class baskets, and other items.
 - iii. Need a committee chair for next year; Ebony has put together a lot of information to boost up.
 - c. Hospitality
 - i. Staff
 - 1. Did a St. Patrick's Day box luncheon
 - 2. Did Support Staff week
 - 3. Did Teacher Appreciation week (holiday themed)
 - ii. Student
 - 1. Helped with the Young Author's Tea (cookies and milk)
 - d. Labels for Education
 - e. My Coke Rewards
 - i. Ordered two basketballs and some other athletic equipment.
 - f. Room Parent Coordinator
 - i. Looking for chair; lots of information already put together
 - 1. Ebony Nebel volunteered later in the meeting to take this chair position on.
 - ii. Possible discussion around a room parent directory
 - g. School Directory
 - h. Spirit Wear
 - i. The last order was a large order in comparison to other March
 - ii. Amount was not available.
 - i. Supply Kits
 - j. Tyson A+
 - i. Not very many labels.
 - ii. Not as large and might not be something we would keep going due to lack of participation. Will discuss more in the fall.
 - k. Un-Raiser
 - l. Volunteer Coordinator
 - i. Sending out something for volunteers for registration in July

- ii. Will send something out later for Supply Kit organization and handout.
- 8) Old Business
 - a. 5th grade gifts- ready for recognition day?
 - i. Have the mini LED flashlights in and passed around. They look excellent!
 - b. Voting of Officers
 - i. President: Stephanie Checchi
 - 1. Motioned by Kirsten Douglass
 - a. Seconded by Laura Avery
 - ii. Vice President: Shanna Phillips
 - 1. Motioned by Stephanie Checchi
 - a. Seconded by Carrie Baumann
 - iii. Secretary: Zach Perschall
 - 1. Motioned by Stephanie Checchi
 - a. Seconded by Kirsten Douglass
 - iv. Treasurer:
 - 1. Currently open as Carrie Baumann
 - 2. Recommended that Carrie stay in that role until it can be filled.
 - 3. If it cannot be filled by July 1st, Carrie may remain in the role for one more year (firm based on by-laws)
 - c. 2014-2015 Committee Chairs
 - i. Box Tops- Kiersten Douglass
 - 1. Shadow: Carrie Baumann
 - ii. Carnival:
 - 1. Erika Hunt
 - 2. Ebony Nebel said she might have a lead on a co-chair.
 - iii. Hospitality
 - 1. Staff: Open
 - a. There is a committee, but no chair currently.
 - b. Mandy Fischer is willing to fill the role
 - i. Nominated by Carrie Baumann
 - 1. Seconded by Ebony Nebel
 - c. Mandy is suggesting one Hospitality Chair and the other committees would be subs
 - i. She will be responsible for determining the sub-chairs.
 - 2. Student: Open
 - 3. Late Start Breakfasts: Open
 - iv. Labels for Education – Barb Johnson
 - v. My Coke Rewards- Aslihan Spaulding
 - vi. Room Parent Coordinator:
 - 1. Ebony Nebel will take it over.
 - vii. School Directory- Jill Kramer (needs shadow)
 - viii. Spirit Wear- Barb Macke
 - ix. Supply Kits – Shanna Phillips

- x. Tyson A+- Aslihan Spaulding
- xi. Un-Raiser- Stacy Herren
- xii. Volunteer Coordinator- Margaret Heger

9) New Business

- a. Walking Bus
 - i. Did not discuss – will discuss in first meeting in August.
- b. Evan's Junior High needs PTO committee members and PTO attendees!
- c. 2014-2015 PTO Meeting Schedule
 - i. August 11, 2014, September 8, 2014, October 6, 2014, November 10, 2014, December 8, 2014, January 12, 2015, February 9, 2015, March 9, 2015, April 13, 2015, May 11, 2015

10) Adjourn

- a. Zachary Perschall motions to adjourn
 - i. Michelle Pukcaz seconds – meeting adjourned.

Next PTO Meeting: August 11, 2014 at 6:30 pm